



# Compliance Screening Checklist

August 2001

## Motor Vehicle Salvage Yards

The Environmental Compliance Guide for Motor Vehicle Salvage Yards and this checklist highlight the major environmental requirements that might apply to your motor vehicle salvage yard. They don't, however, cover every requirement, and should not be used as your only source of information on environmental regulations. The guide and checklist are good starting points to identify regulations that may apply to you and areas where you can improve compliance.

This checklist is for your use and you are not required to send it to the Ohio EPA when you are finished. However, if you check any circles ○ on this checklist, you likely have environmental compliance problems at your business. If you need help with the regulations or have additional questions, you should contact your local Ohio EPA district office (see map in guidebook) or the Small Business Assistance Office at (800) 329-7518.

### Air Pollution Control

Yes No N/A

- Do you have anything that has stacks, vents or dust collectors?
- Do you have a paint spray booth or solvent degreasing tanks?
- Do you have a boiler, furnace or space heater?
- Do you have any processes that produce visible dust, smoke or odors?
- Do you crush or shred vehicles?
- Do you do any metal smelting at your business?
- If you answered yes to any of the questions above, have you checked into whether you need an Ohio EPA air permit for these activities?

### Open Burning

- Do you burn waste from your business outside (e.g., trash, tires, pallets, rags)?

### Freon Recovery

If you remove air conditioner refrigerants from salvage vehicles:

- Are your freon recovery technicians certified by U.S. EPA?
- Do your technicians use U.S. EPA-approved refrigerant recovery equipment?
- Do you recycle refrigerant on-site or send it to an approved reclamation facility?
- Do you make sure that refrigerants are not vented into the air?

### Scrap Tires

If you remove tires from salvage vehicles:

- Do you store scrap tires outside?
- Is your outdoor storage area for scrap tires 2,500 square feet or less (50' x 50')?
- Do you cover outdoor piles or provide other mosquito control?
- Do you protect tires from sources of ignition?
- If you transport scrap tires, have you checked into whether you need to register with Ohio EPA as a transporter?
- Do you conduct other scrap tire activities such as shredding or cutting?

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	Yes	No	N/A
<b>Used Oil</b>			
If you remove used oil from salvage vehicles:			
• Are used oil storage containers or tanks in good condition?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Are storage containers or tanks labeled with the words “used oil?”	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Are you storing used oil in an underground tank?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have used oil shipped off-site for recycling or disposal?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Does your used oil transporter have an EPA identification number?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Is used oil put on the ground to control dust on your property?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you mix used oil with solvents, brake cleaners or other wastes?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is used oil dumped on the ground or thrown away in your trash?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If you’ve had any spills of used oil, have these been promptly cleaned up?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
If you store used oil or petroleum products (e.g., gas, diesel fuel):			
• Do you have a single container with a capacity of 660 gallons or more?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have a total above ground capacity of 1,320 gallons or more?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you have more than 42,000 gallons of underground storage capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If you have any of the above capacities, are you in compliance with Ohio EPA’s spill prevention (SPCC) requirements? [This includes having secondary containment and developing a spill prevention plan for your company.]	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
<b>Oil Filters</b>			
If you remove used oil filters from salvage vehicles:			
• Is used oil removed from filters before they are recycled or disposed of?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Are you following EPA’s guidelines for hot draining oil filters?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you have used oil filters recycled as scrap metal?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you throw undrained used oil filters in the trash?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Burning Used Oil in Space Heaters</b>			
If you burn your used oil in a space heater:			
• Is the capacity of your space heater less than 500,000 BTUs per hour?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Is your space heater vented outside the building?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you accept used oil from other businesses and burn it in your space heater?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you keep records of how much used oil you burn in your space heater?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
<b>Spill Prevention</b>			
• Do you use drip pans around your fluid recovery areas to help collect spills?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you drain and collect automotive fluids before vehicles are salvaged, stored, or crushed?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you have a spill kit for hazardous waste and other liquids?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>

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Antifreeze	Yes	No	N/A
If you remove antifreeze from salvage vehicles:			
• Do you send antifreeze off-site to a disposal or recycling company?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Are containers of collected antifreeze in good condition and managed to prevent leaks or spills?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Is antifreeze put into the sewer or septic system?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is antifreeze dumped on the ground or put into your trash?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Hazardous Waste</b>			
• Have you evaluated all of your waste streams to determine whether they meet Ohio EPA's definition of hazardous waste?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you have your waste evaluation information in your files?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Have you evaluated your spent solvents to see if they are hazardous?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you make sure that gasoline removed from vehicles is collected in a container and NOT allowed to evaporate from a collection pit?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Is gasoline drained directly onto the ground?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Are all hazardous wastes sent to an Ohio EPA-permitted disposal company or recycling company?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you know how much hazardous waste you generate in a month?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you know if you need a hazardous waste identification number?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you know if you are complying with all of the Ohio EPA hazardous waste generator requirements?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
<b>Solvent Contaminated Shop Rags/Wipers</b>			
If you generate solvent contaminated shop rags:			
• Have you evaluated shop rags to see if they're hazardous waste?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Are used shop rags put in a closed container so solvents don't evaporate off?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you burn any of your shop rags in a burn barrel?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you dispose of your solvent contaminated shop rags in the trash?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Lead Acid Batteries</b>			
If you remove lead acid batteries from salvage vehicles:			
• Are lead acid batteries stored on-site in a manner to prevent leaks or spills?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you send lead acid batteries off-site to a recycling company?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you reclaim any lead acid battery components yourself?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<b>Wastewater Discharges</b>			
If you have floor drains or generate wastewater from your salvage operations (e.g., clean up, washing, oil/water separator):			
• Do you know where your wastewater and floor drain discharges go?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• If your wastewater goes to a creek, river or other water of the state, do you have a discharge (NPDES) permit from Ohio EPA?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• If your wastewater goes to a public wastewater treatment plant, do you have permission or a permit for the discharge?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Does your wastewater go to a dry well, cesspool, septic tank, or leach field?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Does your wastewater go to a storm drain?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Does your wastewater go outside onto the ground?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do you put other materials like oil, solvent, paints or chemicals into your drains?	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>On-Site Septic System</b>			
If your business has its own on-site septic system:			
• Has the system been approved and permitted by Ohio EPA?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you make sure that only sanitary wastewater from restrooms and sinks is sent to the septic system?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
<b>Storm Water Permits</b>			
• Do you have a storm water permit from Ohio EPA for your salvage yard?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
• Do you have a storm water pollution prevention plan?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>
<b>Underground Storage Tanks</b>			
If you have underground storage tanks for petroleum or hazardous substances:			
• Do you know if your business is in compliance with Ohio's underground tank (UST) regulations?	<input type="checkbox"/>	<input type="radio"/>	<input type="checkbox"/>

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